VIOLATION COMPLAINT FORM

Effective September 21, 2006, Arizona statute requires that a member who receives a written notice that the member is in violation of the community documents may request certain information from the Association that includes: *The first and last name of the person or persons who observed the violation.*

When filled out and returned to the Association by mail to the address above, the signed form will be made a part of the Association's permanent record, and your name will be included in the Association's response to the homeowner receiving the violation in the event he/she contests the violation as provided for by A.R.S 33-1803 [Planned Communities] or A.R.S. 12-1242 [Condominiums]. No action will be taken by the Association unless the form is filled out in full and signed. In the event you choose not to provide your name and sign the form, the Community Manager will attempt to confirm the alleged violation when conducting his/her regular tour of the community.

NAME OF ASSOCIATION: _____

CATEGORY OF VIOLATION:

_____ **Architectural** _____ **Landscaping** _____ **Pets** _____ **Noise** _____ **Nuisance**

_____ **Parking** _____ **Other**

In the event you checked any category contained on the first line above, please describe the violation which has led to this complaint in the space following; in the event you checked **Parking** please provide vehicle make, model and color to the best of your ability, and license plate number if possible; or if you checked **Other** please explain.

_____

_____

_____

_____

DATE(S) and TIME(S) VIOLATION WAS OBSERVED:

_____ _____

Dates(s) Times(s)

NAME and/or ADDRESS OF HOMEOWNER AGAINST WHOM THIS COMPLAINT IS MADE*:

_____

_____ _____

Print Your Name [first and last] **Address or Lot/Unit Number [optional]**

_____ _____

Signature of Complainant **Date**

MAIL TO: HOAMCO
35 BELL ROCK PLAZA
SUITE A
SEDONA, AZ 86351

or

FAX TO: 928-776-0050

***If complaint is made against multiple Lot/Units, use separate form for each.**