



Transfer of Membership Form

To be completed by Owner/or Agent to transfer membership rights from Owner to Tenant for Clubhouse use. Each Tenant is to then complete a Membership Enrollment and Access Credential Activation Form.

******* Please Print ******

PropKey: _____	Neighborhood: _____
VSF Property Address _____	
Owner LAST & FIRST Name _____	
Telephone # _____	
Email Address _____	
Transfer FROM Date	Transfer TO Date
/ /	/ /

Tenant(s)	First Name	Last Name	Phone #
Full Name	_____		
Full Name	_____		
Full Name	_____		
Full Name	_____		
Primary Tenant Email: _____			
Minor Children 14 & under:	Full Name	Full Name	
1	_____	_____	4
2	_____	_____	5
3	_____	_____	6

Owner Signature _____
Date: _____

For new leases (no fee for renewals) please submit Transfer Form with \$25.00 fee to VSF Clubhouse:
vsf.clubhouse.staff@gmail.com or **635 S Verde Santa Fe Parkway, Cornville, AZ 86325**
 The Fee can be made via PayPal: ***vsf.clubhouse.staff@gmail.com***
(Incomplete forms will be assessed a \$15.00 fee.)

Clubhouse Use			
Owner Register Verified	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Transfer Fee Collected	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Initials: _____			Comment
Processed Date: _____			